

**Annexure to Item No. 1**  
**Agenda of the 11<sup>th</sup> Meeting of the Finance Committee**  
**to be held on December 7, 2020**

**Minutes of the Tenth Meeting of the Finance Committee**  
Date and time: 4<sup>th</sup> June 2020 at 10.00 Hours  
Venue: Board Room, IIT Hyderabad, Kandi 502 285, Sanga Reddy District.

**Through Video Conferencing (WEBEX)**

Members present:

Dr. B.V.R. Mohan Reddy	Chairman
Shri. Rakesh Ranjan	Additional Secretary, MHRD, Member (Official comments received vide F.No.11-9/2018-T.S.-1 dated 03.06.2020).
Prof. B.S. Murty	Director, IITH, Member
Shri. Anil Kumar, Director (Finance), MHRD	Represented by: Ms Darshana M Dabral, Joint Secretary and Financial Advisor, MHRD. Member
Prof. Sireesh Saride	Dean (Planning), IITH, Member
Dr. Sumohana Channappayya	Dean (R&D), IITH, Member
Cmde Manohar Nambiar (Retd)	Registrar, IITH, Secretary

At the outset, the Director, IITH welcomed the Chairman and Members of the Finance Committee to its 10<sup>th</sup> Meeting.

The Chairman extended a warm welcome to the committee members, in particular to the new Registrar, Cmde Manohar Nambiar (Retd.)

**Agenda Item No.1: Confirmation of the Minutes of the Ninth Meeting of the Finance Committee.**

The chairman stated that the last meeting was held in Jan 2019 and hereinafter efforts be made to hold the Finance Committee meeting every six months in accords with the Statutes.

Remarks of MHRD: May be confirmed.

*The Minutes of Ninth Meeting of the Finance Committee was approved as circulated.*

**Agenda Item No.2: To consider the report of Action Taken on the Minutes of the Ninth Meeting of the Finance Committee held on 03<sup>rd</sup> January 2019.**

The Director presented the action taken report, stating that no action is pending except in the case of Sl.No.2, i.e., Construction of permanent campus, wherein the tender for package 3B was awarded to M/s SPCL and work commenced on 01/08/2019.

Remarks of MHRD: May be noted.

*The report of action taken on the minutes of the Ninth meeting of the Finance Committee was approved.*

**Agenda Item No.3: MHRD Grant, Budget and Expenditure for the year 2020-21 and Approval for Annual Budget for the Financial Year 2020-21.**

The Director presented the tentative budget sanctioned for the financial year 2020-21 amounting to a total of Rs 162.46 crores and stated that the Institute will not be able to meet the expenditure unless fresh allocations are made and there would be a shortfall of about Rs. 13.2 Crores under the budget head OH 31 and about Rs. 6.6 Crores under OH 35 amounting to a total shortfall of about Rs. 19.6 Crores. A statement showing actual expenditure up to 31 Mar 20 and budget projections for the next financial year, percentage difference of the budget projections for the next financial year over the current financial year as well as brief reasons for increase for the current financial year was also presented.

The Chairman stated that the expenditure of the Institute should be in tune with the funds allocated/income generated and every effort be made to identify areas where expenditure can be reduced. The Institute may also consider holding increments for the current year and explore feasibility of increase in usage of CCTVs and Robots in order to reduce expenditure on Security Guards in the Campus.

The Director brought out that Electricity charges form a major part of the recurring expenditure (OH-31) and efforts are in hand to liaise with the state electricity board to change the tariff rates from commercial to Institutional rates. In addition, Introduction of Bio metric attendance for Housekeeping and other outsourced manpower would result in greater efficiency and better utilization of manpower. Yet another option is to increase the tuition fees for PhD and M Tech Students, which has not been introduced this year due to the situation caused by Coivd-19 and may be considered for the next year.

The Chairman stated that he would help the institute in liaising with the Chairman of the State Electricity board in order to discuss Tariff related issues with the Electricity Board. With regard to increase in Tuition fees for PhD and M Tech students, he stated that the institute could consult the other IITs and take a decision in due course.

Remarks of MHRD: Institute may prioritize recurring expenditure within the budget allocated by the Ministry. For non-recurring expenditure, the cost approved by Revised Cost Estimate (RCE) may be followed. Additional allocation under recurring heads will be considered, if the additional grant is received in Supplementary/Revised Estimates (REs).

*The Annual Budget for the financial Year 2020-21 was approved by the Finance Committee.*

**Agenda Item No.4: Proposal for financing from HEFA for Precast Hostels under EWS Budget**

The Director stated that a sum of Rs 14.38 crores has been allocated by MHRD for creation of additional seats for implementation of reservation for EWS students during 2019-20 and

2020-21. It is proposed to construct a RCC pre-cast Hostel Building (G+6) for 336 boarders and accordingly a loan for Rs 14.38 Crores has been sanctioned by HEFA on 04 Feb 20. The scheme requires the approval of the Finance Committee prior to seeking approval of the Board of Governors.

Remarks of MHRD: May be considered.

*The Finance Committee deliberated upon the proposal and approved the same.*

**Agenda Item No.5: Report on Campus Development Project of IIT Hyderabad.**

As a part of the expansion program of IIT Hyderabad, the Board of Governors had approved the Campus Development Project divided into two phases, i.e. 3A and 3B in its 29<sup>th</sup> and 31<sup>st</sup> meetings. Prof Sireesh Saride, Dean (Planning) elaborated upon the present status of work as well as the financial progress. During the discussions, it was brought out that due to imposition of lockdown on account of COVID 19, all the works have come to a grinding halt. Given the present situation, normalcy is likely to be restored only by Mid-September and there is a likely to be a delay in construction by about 6 months.

The Chairman brought out that in the case of Loan assistance from JICA, there is a need to submit a revised proposal in order to extend the timeline. Further, there is a need to maintain constant liaison with MHRD to ensure additional allocation of funds.

The MHRD representative stated that the expenditure needs to be limited to 15% at least for the first two quarters in view of the paucity of funds.

Remarks of MHRD: May be noted.

*The Committee noted the report on campus development project of IIT Hyderabad.*

**Agenda Item No.6: Approval for Annual Accounts for the Financial Year 2018-19**

Remarks of MHRD: May be ratified.

*The Committee ratified the Annual accounts for the Financial Year 2017-18*

**Agenda Item No.7: Report on Major Purchases**

A report on major purchases of Value Rs. 20 Lakhs and above made by the Institute during the period 03.01.2019 to 22.05.2020 was presented to the Committee.

Remarks of MHRD: May be ratified subject to GFR Rules were followed.

*The Committee noted the report on major purchases and ratified it.*

**Agenda Item No.8: Need to raise additional funding – Inviting suggestions from the Members**

The Director brought out that there is a need to raise additional funds for various activities in view of the prevailing economic situation and suggested that one option was to raise revenue by conduct of online courses in niche areas such as AI/ML, Data Analytics, etc. The Alumni funding was meagre since the Institute is fairly new and the Alumni are yet to reach higher positions when they would be capable of contributing to their Alma mater. The Chairman directed that the institute must further explore other avenues to generate resources.

Remarks of MHRD: BoG may take a view in the matter. The guidelines issued by MHRD for creation of Endowment Fund may be considered.

**Agenda Item No.9: Any other item with the approval of the chair.**

Remarks of MHRD: It may kindly be noted that some items viz., grant of additional increment, fixation of pay of faculty and staff, revision in recruitment and promotion rules, incentives for higher qualification, etc., which are agenda items of BoG meeting, having significant financial implication and these items should be first placed in the Finance Committee meeting for examination and accordingly recommendation to the Board for administrative approval and sanction. Comments/recommendations of JS&FA, MHRD in his capacity as a Member of Finance Committee, IIT Hyderabad may be very helpful in this regard. All agenda items having direct financial implications should be first discussed in FC and thereafter in BoG.

Based on the MHRD suggestions, Chairman directed that such issues that have financial implications be placed before the next Finance Committee prior to being put for the BOG Meeting.

The meeting ended with thanks to the chair.